

**Pottersville Public Schools**  
**Board of Education Special Meeting**  
**Middle/High School Media Center**  
**Wednesday, November 12, 2025 at 6:00 pm**  
**Meeting Minutes**

**1. Call to Order and Pledge of Allegiance** - President Marciniak at 6:06 PM

**2. Roll Call** - Bussard; Marciniak; McDonald; McNett; Smalley; Snider; Vandeboss

**3. Approval of Agenda**

Motion by Smalley to approve with amendment, Supported by Bussard

Discussion- Add discussion item C - Superintendent Evaluation Training

VOTE- Bussard; Marciniak; McDonald; McNett; Smalley; Snider; Vandeboss

**All Ayes, Motion Passed: Yes**

**4. Correspondence**

**5. Public Input - None**

**6. Discussion: Follow-Up on Safety Concerns**

**a. Behavior Threat Assessment & Management Documents**

3rd party investigation needed for threat assessment. Falcon will improve communication plan, check documents, and run a 3rd party investigation. Report of results ideally by next meeting.

Bussard- Flip Chart/Procedures need reevaluation, Information needs to be updated ASAP. Timely threat activation/interpretation on "threat". Need investigation/strategic feedback to improve processes.

Falcon - Training/Follow guidelines as team, short term - credibility/action, threat assessment evaluation for self and others.

**b. Communications**

Improve communications

McDonald- overview sent to parents of investigation, needed to be sent to the district, not just MS/HS.

Bussard - concerning email to families at end of day; lacked appropriate tone of leadership, dismissive communication. Training needed.

Marciniak - Communication should be sent district wide by the District Office. Powerschool/Data quality - update contact information for parents/staff.

**c. Superintendent Evaluation Training**

Online MASB training - 12/2 6-9 PM - \$895

In Person MASB training - pick date in December \$825 + gas fee

Board members are required to attend training

Spoke on doing an unofficial evaluation in December or after the holidays to give district/Michelle certainty about next year. Possibly around another board meeting. Falcon will send info to board by thanksgiving for self evaluation. The board will review docs/come prepared for an evaluation meeting.

**7. Closed Session:**

Motion by Snider, Supported by Vandeboss to go into closed session at 7:25 PM

VOTE- Bussard; Marciniak; McDonald; McNett; Smalley; Snider; Vandeboss

**All Ayes, Motion Passed: Yes**

Motion by Vandeboss, Supported by Snider, to return to open session at 8:33 PM

VOTE- Bussard; Marciniak; McDonald; McNett; Smalley; Snider; Vandeboss

**All Ayes, Motion Passed: Yes**

**8. Board Member Comments**

**9. Call to Adjourn - President Marciniak**

*Motioned by McDonald to adjourn, meeting adjourned by President Marciniak at 8:36 PM*