

Potterville Public Schools
Board of Education Special Meeting
Middle/High School Media Center
Wednesday, November 12, 2025 at 6:00 pm
Meeting Minutes

1. Call to Order and Pledge of Allegiance - President Marciniak at 6:06 PM

2. Roll Call - Bussard; Marciniak; McDonald; McNett; Smalley; Snider; Vandenboss

3. Approval of Agenda

Motion by Smalley to approve with amendment, Supported by Bussard

Discussion- Add discussion item C - Superintendent Evaluation Training

VOTE- Bussard; Marciniak; McDonald; McNett; Smalley; Snider; Vandenboss

All Ayes, Motion Passed: Yes

4. Correspondence

5. Public Input - None

6. Discussion: Follow-Up on Safety Concerns

a. Behavior Threat Assessment & Management Documents

3rd party investigation needed for threat assessment. Falcon will improve communication plan, check documents, and run a 3rd party investigation. Report of results ideally by next meeting.

Bussard- Flip Chart/Procedures need reevaluation, Information needs to be updated ASAP. Timely threat activation/interpretation on "threat". Need investigation/strategic feedback to improve processes.

Falcon - Training/Follow guidelines as team, short term - credibility/action, threat assessment evaluation for self and others.

b. Communications

Improve communications

McDonald- overview sent to parents of investigation, needed to be sent to the district, not just MS/HS.

Bussard - concerning email to families at end of day; lacked appropriate tone of leadership, dismissive communication. Training needed.

Marciniak - Communication should be sent district wide by the District Office. Powerschool/Data quality - update contact information for parents/staff.

c. Superintendent Evaluation Training

Online MASB training - 12/2 6-9 PM - \$895

In Person MASB training - pick date in December \$825 + gas fee

Board members are required to attend training

Spoke on doing an unofficial evaluation in December or after the holidays to give district/Michelle certainty about next year. Possibly around another board meeting. Falcon will send info to board by thanksgiving for self evaluation. The board will review docs/come prepared for an evaluation meeting.

7. Closed Session:

Motion by Snider, Supported by Vandenboss to go into closed session at 7:25 PM

VOTE- Bussard; Marciniak; McDonald; McNett; Smalley; Snider; Vandenboss

All Ayes, Motion Passed: Yes

Motion by Vandenboss, Supported by Snider, to return to open session at 8:33 PM

VOTE- Bussard; Marciniak; McDonald; McNett; Smalley; Snider; Vandenboss

All Ayes, Motion Passed: Yes

8. Board Member Comments

9. Call to Adjourn - President Marciniak

Motioned by McDonald to adjourn, meeting adjourned by President Marciniak at 8:36 PM