

AUGUST 2025

# Poterville Middle & High School

425 E. Main Street, Poterville, MI 48876  
517.645.7609 Attendance: 517.645.4778  
[www.ppsvikings.org](http://www.ppsvikings.org)



This is the entrance area to the main office. We are still a work in progress and should have most of it ready for you on Tuesday!

## GOOD NEWS!

Our high school athletes start their practices tomorrow (middle school on the 18<sup>th</sup>), seniors paint their spots tomorrow, and open house coming up. We cannot wait to see our halls filled with student faces again!

## WELCOME 5th GRADE and NEW FAMILIES!

Welcome to all who are new to our building and district! We look forward to getting to know you.

## OPEN HOUSE

Open House is Tuesday evening - 4-7pm. We will have families attend by alphabetical last names starting with A-M coming 4-5pm, and then last names N-Z coming at 5-6. At 6pm, we welcome anyone and will have our 9<sup>th</sup> grade freshman orientation meeting in the gym.

Please note - we sent an email with links to forms and put information into this email. Please complete the form links prior to coming to help expedite the process.



## Upcoming Events

- August 12: Open House 4-7pm
- August 14: First Day of School
- August 21-22: MS TEAM Viking Camp
- August 22: Kona Ice at lunch
- August 29-September 1: Labor Day Holiday, No School
- September 3: NWEA testing ELA
- September 5: BWL presentation to seniors
- September 8: NWEA testing math
- September 15-18: Bookfair
- September 17-18: Fall Conferences - evening only
- September 19: No School
- September 22: Big Smile Dentist
- September 24: Picture Retakes
- October 6-10: Homecoming week

## Senior Updates

Senior Photos - due by Jan 16 - see specifications attached below

## **SCHEDULE CHANGES**

We have been trying to keep up with any and all schedule change needs as they came in June, July, and August. At this point, students really should have a solid schedule. If this is not the case, the deadline for any changes is August 18 by 3pm.

## **ATHLETIC PASSES**

Athletic passes will be available at open house and are \$200 for family, \$100 for individual, and \$10 for a grandparent.

## **CHROMEBOOK DISTRIBUTION**

We have ordered new Chromebooks and will be distributing them to the high school students. They will be distributed as soon as they can be imaged and distributed. (Note they were supposed to arrive on Friday and did not. We anticipate we will be able to do this hopefully on Friday or Monday.) For the middle school students who missed open house, they will pick up their Chromebooks Thursday am during 1<sup>st</sup> or 2<sup>nd</sup> hour.

## **MIDDLE SCHOOL REMINDER ABOUT DRINKS AND CELL PHONES**

Middle school students may only take water into any hallway and/or classroom once they leave the cafeteria in the morning. For students who have cell phones on school property in the middle school, they must go into the cell phone lockers at the beginning of the day and remain there until the end of the day.

## **HIGH SCHOOL YEARBOOKS**

High school yearbooks will be arriving soon (by the second week in September). Once they arrive, the yearbook class will announce and share out their arrival for pick up during school lunch. Graduated seniors can pick theirs up in the main office during school hours.

## **PLEASE SEE ATTACHED For information for:**

- MS Robotics information
- MS Yearbook Club
- Senior yearbook photos
- Athletic boosters are selling signs to indicate your address so emergency personnel can find your home!

## **KEY STAFF INFORMATION**

To speed up responses to questions, concerns, and/or comments – we ask that you use the below information to find the right person to contact. If you are not sure, Heather Morehouse – our main office administrative assistant can also assist you ([morehouseh@ppsvikings.org](mailto:morehouseh@ppsvikings.org)).

Technology and Credit Recovery– Jim Sherman – [shermanj@ppsvikings.org](mailto:shermanj@ppsvikings.org) – contact him for all issues with Chromebooks and credit recovery

Athletics – Hunter Geisenhaver – [geisenhaverh@ppsvikings.org](mailto:geisenhaverh@ppsvikings.org) – contact him for all athletic related questions

Attendance – April Rademacher – [attendance@ppsvikings.org](mailto:attendance@ppsvikings.org) – contact her to call in your student or to let us know/send in documentation for absences

Dean of Students – Dave Mateer – [mateerd@ppsvikings.org](mailto:mateerd@ppsvikings.org) – contact him for truancy, any behavior questions

Food Service Director – Emily White – [whitee@ppsvikings.org](mailto:whitee@ppsvikings.org) – contact her for all questions related to food service or allergies

Middle School Counseling/Social Work Support - Julie Steinacker – [steinackerj@ppsvikings.org](mailto:steinackerj@ppsvikings.org) – contact her for counseling supports for middle school students and all 504 requests or concerns for middle and high school.

Principal – Kaytie Palmiter – [palmitek@ppsvikings.org](mailto:palmitek@ppsvikings.org) – contact her for scheduling concerns, staffing concerns (provided you have already contacted and tried to work with the staff you are concerned about), and communications.

Special Education – Amber Baker – [bakera1@ppsvikings.org](mailto:bakera1@ppsvikings.org) – contact her for all questions related to special education.

## **NEW STAFF**

Please welcome:

Alexis Dillon who will be teaching our 6<sup>th</sup> grade science and biology courses.

Thayne Bilicki who will be teaching our physics and algebra and computer science courses.

Rachel Pung who will be teaching our 6<sup>th</sup> and 9<sup>th</sup> grade English courses. Ms. Pung graduated from MSU and did her student teaching in Pewamo Westphalia and is excited to be coming to join smaller rural school (and is not related to Ms. Pung).

Nathan Leonard who will be teaching our 6<sup>th</sup> grade social studies and middle school electives. Mr. Leonard did his student teaching with us last year (and is not related to Ms. Leonard.)

## **TEAM VIKING CAMP**

We will be kicking off the middle school with the tradition of TEAM (Together Everyone Achieves More) VIKING CAMP. This will be two days of team building, relationship building, and fun (and a little competition). Like last year, all students will be assigned on a team. Students will not be on the same teams as last year since one of our goals is to build relationships with new people. TEAM VIKING CAMP will kick off this year on Thursday, August 21, and Friday, August 22. We are looking forward to helping our 5th grade and new students make new friends and join a team.

Why do we feel this is important? Because we know when students are connected to the adults and classmates around them – they enjoy school and learning more! We also know these activities over the year helped immensely in helping students build these relationships, and the older students mentor the younger students. Our staff had such a positive response about the impact this makes. We continue to want our students and staff to build strong bonds and thrive at Potterville! After kickoff, these teams will continue throughout the year to occasionally meet, have some activities and/or competition, and connect.

## **CHANGE IN SCHOOL HOURS**

Please note, our end of school day will now be 2:45pm.

## **LAUNCH**

We look forward to seeing as many of you as possible on Tuesday at the open house and sharing the changes in the building and courtyard with you.

Potterville  
Middle School

# YEARBOOK CLUB

Have Fun.

Be Creative.

Make Memories.

**JOIN  
TODAY**



Open to all 6th, 7th, & 8th graders. First meeting  
on Aug 25th, 2:50 - 3:50 pm in Room 104.

# Potterville Middle School



Returning  
for 2025!

# Robotics

Open to all  
6th, 7th, & 8th graders

**First Meeting:**  
August 28th  
2:50 - 3:50 pm  
Room 104

See Ms. Leonard  
for more details



# SENIOR PICTURE YEARBOOK SPECIFICATIONS

**ATTENTION SENIORS** – Make sure your photographer knows about these requirements. Your photo must meet these requirements or you will be asked to submit again or be omitted from the senior section!

**Senior Photos are due** to the yearbook by **January 16th, 2026.**

This photo should be:

- **Portrait (Vertical ) Full front or 3/4 view of the face**
- **High resolution photo 300 dpi.**
- **In Color, Traditional, neutral (blue, gray, brown), or solid background. Outdoor backgrounds are acceptable.**

PLEASE **DO NOT** INCLUDE THE FOLLOWING:

- Double images or collage style photos
- Props
- Shots that include hands on face
- Picture with sunglasses or hats that cover the face
- Selfies or photos of students laying down
- Student name or year
- Studio name or website
- **No Screenshots!!!**

## Senior slideshow for graduation

The school also puts together a google slides presentation for graduation. For this please include **another senior picture** of your choice and a **Baby Picture**.

1. Please send: a picture of you between the age of under 12 months to 3 years old
2. Senior Slide Show Picture (Your favorite senior picture. Many choose a fun picture)

Digital files are preferred, but not mandatory.

**When uploading, please say Student's name, (Yearbook, Baby or Slideshow) in description**

If you have questions, please contact the Yearbook advisor at [logant@ppsvikings.org](mailto:logant@ppsvikings.org)

You can also call at **517-645-4759**

Thank you ~ **Tara Logan**